



UKUPC Conference 2023 Exhibition and Sponsorship Terms & Conditions

CONFIRMATION AND EXHIBITION INSTRUCTIONS:

Please note that you will be invoiced once your booking has been received. ***Your stand/sponsorship opportunity will not be secured until payment has been received.*** If the invoice has not been paid within 30 days of issue, the stand/sponsorship opportunity may be offered to other suppliers.

Detailed exhibition instructions for the conference will be provided in due course.

EXHIBITOR ELIGIBILITY

Only suppliers that are on frameworks available to UKUPC members at the time of the UKUPC conference can be a sponsor or exhibit at the UKUPC Conference, 6-7 September 2023.

We regret that, should your company no longer be a UKUPC supplier as of 6 September 2023, we will need to refund your exhibition/sponsorship fee as we can only accept exhibitors from consortium approved suppliers.

LUPC reserves the right to cancel and refund the exhibition stand/sponsor opportunity cost for any supplier up to the date of the conference (6 September 2023).

LUPC reserves the right to decline bookings from aged debtors (outstanding debts and any interest accrued) and the right to insist all aged debts due to any of the UKUPC partners (APUC, HEPCW, LUPC, NEUPC, NWUPC, SUPC, TEC and TEC) are paid in advance of 6 September 2023.

CANCELLATIONS

Cancellation by an Exhibitor/Sponsor

If an exhibitor/sponsor is unable to attend the event, please notify s.picken@lupc.ac.uk immediately in writing.

A full refund will be given where it has been possible to re-sell your stand/sponsorship opportunity to an alternative exhibitor.

Where it has not been possible to re-sell your stand/sponsorship opportunity to an alternative exhibitor, cancellation charges will be incurred as below:

- If a cancellation is made three calendar months or more before the event a 50% refund will be provided.
- If a cancellation is made less than three calendar months before the event, LUPC reserves the right to invoice suppliers for the full exhibition/sponsorship cost.

Cancellation of UKUPC Conference by LUPC and SUPC

In the event the UKUPC Conference 2023 is unable to take place due to circumstances beyond our control, the conference will be moved to an online conference and exhibition, and exhibitors/sponsors will be given a 60% refund.

INSURANCE

All suppliers exhibiting at the UKUPC Conference 2023 must have public liability insurance of a minimum indemnity of £2m.

ACCEPTANCE

By receipt of your stand/sponsorship booking we understand that you have read and agree to comply with the above terms and conditions.

DISCLAIMERS

Please note, we may share information contained in this booking form with relevant parties in relation to the Conference & Exhibition, in particular Warwick Corporate Events who is managing the conference exhibition. See LUPC's Privacy Notice at <https://www.lupc.ac.uk/privacy-notice/> for details. Photographs will be taken throughout the conference and may be used for marketing and publicity purposes. Please email events@lupc.ac.uk if you have any concerns.